

# 2024 WEST VIRGINIA ELECTION CALENDAR

Being an unofficial, modified, & condensed version of the official election calendar issued by the West Virginia Secretary of State.

Numbers at the end of each entry indicate West Virginia Code and the Cumulative Supplement thereto, displaying Chapter, Article, and Section (as Code § \_\_\_-\_\_\_-\_\_\_)

## PRIMARY ELECTION - MAY 14

- Dec 15 (2023) *Optional: County Exec. Committees May Nominate Community Voting Locations* § 3-3-2a, CSR 153-13-3
  - Jan 1 – May 8 Receive Applications for Absentee Ballots from Eligible & Military/Overseas Voters (UOCAVA) § 3-3-5(b)
  - Jan 1 – Jan 8 4<sup>th</sup> Quarter Report § 3-8-5, 3-8-5(b) CSR 146-3-8
  - Jan 8 – 27 Candidate Filing Period (deadline is 11:59 pm) § 3-5-7, 3-5-8
  - Jan 10 – 25 Give Notice of Appointment of Ballot Commissioners § 3-1-19
  - Jan 15 (D) Notice of Precinct Change § 3-1-7(b), 59-3-1 et seq.
  - Jan 15 (D) *Optional: County Clerk Proposal of Early Voting Locations* § 3-3-2a, CSR 153-13-3
  - Jan 15 – 30 Appoint Ballot Commissioners § 3-1-19
  - Jan 27 (S) **Submit Candidates via SVRS (levies via Email or SFT to ES&S)**
  - Feb 1 Ballot Commissioners 2-year term begins § 3-1-19
  - Feb 9 (D) Executive Committees Fill Vacancies § 3-5-11
  - Feb 13 (D) Executive Committee *Chair* Fills Vacancies § 3-5-11
  - Feb 13 (D) Candidate Withdrawal Deadline § 3-5-11
  - Feb 14 Adopt Emergency Absentee Voting Policy § 3-3-5c(a)
  - Feb 14 Petition for Suspension of Election Official § 3-1-28
  - Feb 14 (D) Deadline for Ordering Precinct Change § 3-1-7(b)
  - Feb 14 Notice of Emergency Precinct Change § 3-1-7, 59-3-1 et seq.
  - Feb 14 Early Voting Community Location Approval § 3-3-2a
  - Feb 20 (D) Sec. of State Certifies/Posts/Transmits Candidates via *Email* to County Clerk § 3-5-9 (via *mail* by March 5<sup>th</sup>)
  - Feb 20 (D) Notice of Number of Election Officials & Emergency Absentee Voting Commissioners § 3-1-29
  - Feb 20 Drawing for Ballot Order @ 9:00 a.m. § 3-5-13a
  - Feb 20 (S) **Submit FINAL & APPROVED List of Candidates in Draw Order via Email to ES&S (or SFT site)**
  - Feb 26 (D) Last Day Executive Committee May Fill Vacancies due to Failure to File (for *General* ballot) § 3-5-19
  - Feb 28 (D) Last Day Committee *Chair* May Fill Vacancies due to Failure to File (for *General* ballot) § 3-5-19
  - Mar 1 (S) **Absentee Ballots APPROVED for Printing (ASAP)**
  - Mar 5 (D) Estimate Number of Absentee Ballots § 3-3-11(a)
  - Mar 5 Death of Candidate; May Be Removed from Ballot at Request of Family § 3-5-11(c)
  - Mar 5 (D) Election Official Nominations Filed § 3-1-30
  - Mar 15 (D) Emergency Order for Precinct Change § 3-1-7, 59-3-1 or Early Voting Location § 3-3-2a, CSR 153-13-3
  - Mar 19 (D) Notice Given for Number of Emergency Absentee Voting Commissioners Needed § 3-3-5c(b)
  - Mar 26 (D) Election Officials & Alternates Appointed § 3-1-30, 3-3-5c
  - Mar 26 (D) Write-In Candidate Filing Deadline (Nonpartisan Offices only – BOE, Judicial races, etc) § 3-6-4(a)
  - Mar 29 (D) Delivery of *Absentee* Ballots to County Clerk § 3-3-11(a)
  - Mar 29 – May 8 Mail Absentee Ballots § 3-3-5 (May 9<sup>th</sup> for Applications Received May 8<sup>th</sup>)
  - Apr 1 (D) Last Day to Conduct Approved Voter Registration Program for Eligible High School Students § 3-2-8(b)(2)
  - Apr 1 – Apr 8 1<sup>st</sup> Quarter Report § 3-8-5, 3-8-5(b) CSR 146-3-8
  - Apr 2\* (D) Notice of Appointment Mailed to Election Officials \*within seven (7) days of appointment § 3-1-30(h)
  - Apr 9\* (D) Election Officials respond to Clerk's Notification \*depends on date of appointment & notice § 3-1-30(i)
  - Apr 15 Poll Worker Training (within 30 days of election) § 3-1-46
  - Apr 18 – 24 Publish Sample Ballot for Early Voting in Local Newspaper(s) § 3-5-10, 59-3-1 et. seq.
  - ASAP 😊 **Delivery of Early Voting/Election Day Ballots and/or electronic media (USBs) to counties**
- Apr 21 Publish Notice of Public Inspection of Ballots, Vote Recording Devices, & ePoll Books for **Early Voting** § 3-4A-13(b)
  - Apr 23 (D) Voter Registration Deadline § 3-2-6
  - Apr 24 (D) Notify Commissioners of Ballots, Voting Devices, ePoll Books, & Tabulating Equipment *Readiness* for **Early Voting** § 3-4A-13(a)
  - Apr 24 – May 13 Accept Authorized Late Voter Registrations from certain uniformed & overseas voters § 3-2-6(a), 153-44-1
  - Apr 26 Public Inspection of Ballots, electronic Poll Books, & vote recording devices for **Early Voting** § 3-4A-13 (1 inspection can be held for both EV *and* ED together **OR** they can be held separately if ED materials are not ready in time)
  - Apr 26 (D) Accept Voter Registration Card by Mail *without* Postmark § 3-2-6(b)(2)(A)
  - Apr 29 (D) Correct Incomplete Applications for Voter Registrations § 3-2-6(b)(1)
  - Apr 29 – May 3 Primary Report § 3-8-5, 3-8-5(b), CSR 146-3-8
  - May 1 – May 11 **EARLY VOTING** in person 9am – 5pm § 3-3-3 (including the last two Saturdays before Election Day)
  - May 4 (D) Publish Notice of *Inspection* of Ballots, Vote Recording Devices, ePoll Books, & Tabulating Equipment for **Election Day** § 3-4A-13(b)
  - May 5 (D) Publish Notice of *Public Test* of Ballots, Vote Recording Devices, ePoll Books, & Tabulating Equipment for **Election Day** § 3-4A-26(a)
  - May 7 (D) Notify commissioners of Ballots, Voting Devices, ePoll Books, & Tabulating Equipment *Readiness* for **Election Day** § 3-4A-13(a)
  - May 7 – 9 Public Test & Inspection of Ballots, Voting Devices, ePoll Books, & Tabulating Equipment for **Election Day** § 3-4A-13a, 3-4A-26a, 59-3-1 et. seq.
  - May 7 – 13 Publish Official List of Candidates or Sample Ballot for ED in Local Newspaper(s) § 3-5-10, 59-3-1 et. seq.
  - May 7 – 13 Instructional Program make-up Session § 3-1-46(c)
  - May 7 – 14 Receive Requests for Emergency Absentee Ballot (until Noon on Election Day) § 3-3-1, 3-3-5c(d)
  - May 8 (D) Deadline for Absentee by Mail Application § 3-3-5(b)(1)
  - May 13 (D) Deadline for Hand-Delivered Absentees § 3-3-5(k)
  - May 13 (D) Election Commissioners Receive/Pick up Supplies § 3-1-24, 3-4A-13(f) or Special Delivery if needed § 3-1-25
  - May 14 **PRIMARY ELECTION DAY** Polls Open 6:30 am – 7:30 pm § 3-1-31, 3-5-1
  - May 14 (by 7:30) Absentees received electronically accepted § 3-3-5(i)
  - May 14 Post *Summary* Results (*not* precinct detail) § 3-4A-27(e)
  - May 15 Absentee Ballots *without* Postmark Accepted § 3-3-5
  - May 20 Absentee Ballots Postmarked by Election Day Accepted (before Canvass Convenes) § 3-3-5, 3-5-17
  - May 20 **CANVASS** Returns & Declare Results § 3-5-17, 3-6-9
  - May 22\* Certify Results § 3-5-17, 3-6-9(a)(8)(A) \*48 hours after Declaring *if* no Recount is Requested
  - Jun 13 (D) Transmit Certificates of Results to SOS § 3-5-17, 3-5-18
  - Jun 14 (S) **Rest momentarily before General Election cycle** 😊
  - Jul 1 – Jul 8 2<sup>nd</sup> Quarter Report § 3-8-5, CSR 146-3-8

(D) DEADLINE (S) SUGGESTED

### (S) SUGGESTED BALLOT APPROVAL GUIDELINES FOR TIMELY DELIVERY

**BALLOTS SHOULD BE APPROVED** Within 5 Days of Initial Receipt  
**CORRECTIONS SHOULD BE APPROVED** Within 3 Days of Receipt

FILING FEES SCHEDULE (§ 7-7-4)		COMPUTATION OF TIME
President	\$ 2,500	"If any applicable provision of this code or any legislative rule or other administrative rule or regulation ... designates a particular date on, before or after which an act, event, default or omission is required or allowed to occur, and if the particular date designated falls on a Saturday, Sunday, legal holiday or designated day off, then the date on which the act, event, default or omission is required or allowed to occur is the next day that is not a Saturday, Sunday, legal holiday or designated day off." (§2-2-1(e))
U.S. Senate	\$ 1,740	
U.S. House	\$ 1,740	
Governor	TBD	
Secretary of State	TBD	
Auditor	TBD	
Treasurer	TBD	
Commissioner of Agriculture	TBD	
Attorney General	TBD	
Justice of the Supreme Court	\$ 1,496	
Judge of the Int. Court of Appeals	\$ 1,425	
Circuit Judge	\$ 1,386	
Family Court Judge	\$ 1,039	
State Senate	\$ 200	
House of Delegates	100	
Magistrate	632.50	
County Commissioner	244(c10) – 455 (c1)	
Prosecuting Attorney	569(c10) – 1,190(c1)	
Sheriff	487(c10) – 568 (c1)	
Assessor	478(c10) – 568 (c1)	
Surveyor	10	
Greater Huntington Park & Rec. Dist.	10	
Board of Education	25	
Conservation District Supervisor	10	

# CASTO & HARRIS

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## GENERAL ELECTION – NOVEMBER 5

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Jul 8 (D) <i>Optional:</i> County Clerk Proposal of Early Voting Locations § 3-3-2a, CSR 153-13-3</li> <li><input type="checkbox"/> Jul 8 (D) Notice of Precinct Change § 3-1-7(b), 59-3-1 et seq.</li> <li><input type="checkbox"/> Jul 13 Report Failure to File Financial Statement to Pros. Attorney &amp; SOS § 3-8-7 (a), 3-8-7 (b)(1)</li> <li><input type="checkbox"/> Jul 13 Written Notifications Sent to candidates and/or committees that failed to file § 3-8-7 (e), 151-51 et seq.</li> <li><input type="checkbox"/> Aug 1 (D) Deadline for No Party Organization/Unaffiliated Candidates to File Nominating Petitions, Certificate of Announcements and Pay Filing Fee § 3-5-23, 3-5-24</li> <li><input type="checkbox"/> Aug 2 (D) Voter History (Primary) entered in SVRS § 3-2-18 (e)</li> <li><input type="checkbox"/> Aug 5 – 20 Special Filing Period for Board of Education Vacancy Occurring after Close of Filing for Primary § 3-5-19(c)</li> <li><input type="checkbox"/> Aug 7 (D) Notice of Emergency Precinct Change &amp; Ordering Precinct Change Deadline § 3-1-7, 59-3-1 et seq.</li> <li><input type="checkbox"/> Aug 7 (D) Adopt Policy Extending Medical Emergency Absentee Voting § 3-3-5c (a)</li> <li><input type="checkbox"/> Aug 7 Petition for Suspension of Election Official § 3-1-28</li> <li><input type="checkbox"/> Aug 7 Early Voting Community Location Approval § 3-3-2a</li> <li><input type="checkbox"/> Aug 13 (D) Last Day for Candidate to Withdraw § 3-5-11(b)(2)</li> <li><input type="checkbox"/> Aug 13 (D) Notice of Number of Election Officials § 3-1-29, 3-3-5(c)</li> <li><input type="checkbox"/> Aug 13 (D) Disqualification for failure to file Primary Financial Statements § 3-8-7(c)(1)</li> <li><input type="checkbox"/> Aug 13 – Oct 30 Applications for Absentee Ballot by Mail Accepted from Eligible Voters § 3-3-5(b)(2)</li> <li><input type="checkbox"/> Aug 14 (S) <b>Submit List of Candidates &amp; final Levies/Bonds via SVRS &amp; email or SFT to ES&amp;S</b></li> <li><input type="checkbox"/> Aug 19 (D) Executive Committee Fills Vacancies § 3-5-19</li> <li><input type="checkbox"/> Aug 21 (D) Executive Committee <i>Chair</i> Fills Vacancies § 3-5-19</li> <li><input type="checkbox"/> Aug 21 – 27 Secretary of State Certifies Candidate Names to County Clerks § 3-5-18</li> <li><input type="checkbox"/> Aug 27 (D) 9:00am Drawing for Ballot Order (if necessary) § 3-6-2(d)(2)</li> <li><input type="checkbox"/> Aug 27 (S) <b>Submit FINAL &amp; APPROVED List of Candidates in Draw Order (if necessary) to ES&amp;S via email or SFT</b></li> <li><input type="checkbox"/> Aug 27 (D) Estimate Number of Absentee Ballots § 3-3-11(a)</li> <li><input type="checkbox"/> Aug 27 Election Official Nominations Filed § 3-1-30</li> <li><input type="checkbox"/> Sep 2 (S) <b>Absentee/Paper Ballots APPROVED for Printing</b></li> <li><input type="checkbox"/> Sep 2 (S) Death of Candidate: Name <i>may</i> be Removed by Ballot Commissioners at Request of Family <i>if</i> Ballots are not yet Printed § 3-5-11</li> <li><input type="checkbox"/> Sep 6 (D) Emergency Order for Precinct Change § 3-1-7, 59-3-1 or Early Voting Location(s) § 3-3-2a, 153-13-3</li> <li><input type="checkbox"/> Sep 10 (D) Notice of Number of Sets of Emergency Absentee Voting Commissioners Needed § 3-3-5c</li> <li><input type="checkbox"/> Sep 17 (D) Election Officials and Alternates Appointed § 3-1-30, 3-3-5c</li> <li><input type="checkbox"/> Sep 17 (D) Write-In Candidate Filing Deadline § 3-6-4a</li> <li><input type="checkbox"/> Sep 20 (D) Delivery of <i>Absentee</i> Ballots to County Clerk § 3-3-11a</li> <li><input type="checkbox"/> Sep 20 – Oct 30 Mail Absentee Ballots § 3-3-5 (October 31<sup>st</sup> for applications received October 30<sup>th</sup>)</li> <li><input type="checkbox"/> Sep 24 (D)* Notice of Appointment Mailed to Election Officials (*within 7 days of appointment) § 3-1-30(h)</li> <li><input type="checkbox"/> Oct 1* (D) Election Officials Notify Clerk of Acceptance § 3-1-30(i) (*depends on date of appointment &amp; notice)</li> <li><input type="checkbox"/> Oct 1 – 7 3<sup>rd</sup> Quarter Report § 3-8-5, 3-8-5b, CSR 146-3-8</li> <li><input type="checkbox"/> Oct 7 Poll Worker Training (within 30 days of election) § 3-1-46(c)</li> <li><input type="checkbox"/> Oct 10 – 16 Publish Sample Ballot for Early Voting in Local Newspaper(s) § 3-6-3, 59-3-1 et. seq.</li> <li><input type="checkbox"/> Oct 14 (D) Last Day Vacancy Caused by Death of Candidate Can Be Filled by Appointment § 3-5-19(a)(7)</li> <li><input type="checkbox"/> ASAP 😊 <b>Delivery of Early Voting/Election Day ballots/media</b></li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Oct 15 Publish Notice of Public Inspection of Ballots, Vote Recording Devices, &amp; ePoll Books for <b>Early Voting</b> § 3-4A-13b</li> <li><input type="checkbox"/> Oct 15 (D) Voter Registration Deadline § 3-2-6</li> <li><input type="checkbox"/> Oct 16 (D) Notify commissioners of Ballots, Voting Devices, ePoll Books, &amp; Tabulating Equipment <b>Readiness for Early Voting</b> § 3-4A-13(a)</li> <li><input type="checkbox"/> Oct 16 – Nov 4 Accept Authorized Late Voter Registrations § 3-2-6a</li> <li><input type="checkbox"/> Oct 18 Public Inspection of Ballots, electronic Poll Books, &amp; vote recording devices for <b>Early Voting</b> § 3-4A-13 (<u>1 inspection can be held for both EV and ED together OR they can be held separately if ED materials are not ready in time</u>)</li> <li><input type="checkbox"/> Oct 18 Accept Voter Registration Card by Mail without Postmark § 3-2-6(b)(2)(A)</li> <li><input type="checkbox"/> Oct 21 Correct Incomplete Applications for Voter Registrations § 3-2-6(b)(1)</li> <li><input type="checkbox"/> Oct 21 – 25 General Report § 3-8-5, 3-8-5b, CSR 146-3-8</li> <li><input type="checkbox"/> Oct 23 – Nov 2 <b>EARLY VOTING</b> in Person § 3-3-3 (including the last two Saturdays before Election Day)</li> <li><input type="checkbox"/> Oct 27 (D) Publish Notice of Public <i>Test</i> of Ballots, Vote Recording Devices, ePoll Books, &amp; Tabulating Equipment for <b>Election Day</b> § 3-4A-26(a)</li> <li><input type="checkbox"/> Oct 28 (D) Publish Notice of <i>Inspection</i> of Ballots, Vote Recording Devices, ePoll Books, &amp; Tabulating Equipment for <b>Election Day</b> § 3-4A-13(b)</li> <li><input type="checkbox"/> Oct 29 (D) Notify commissioners of Ballots, Voting Devices, ePoll Books, &amp; Tabulating Equipment <b>Readiness for Election Day</b> § 3-4A-13(a)</li> <li><input type="checkbox"/> Oct 29 – 31 (D) Public Test and Inspection of Ballots, Voting Devices, ePoll Books, &amp; Tabulating Equipment for <b>Election Day</b> § 3-4A-13a, 3-4A-26a, 59-3-1 et. seq.</li> <li><input type="checkbox"/> Oct 29 – Nov 4 Publish Official List of Candidates or Sample Ballot for Election Day in Local Newspaper(s) § 3-6-3, 59-3-1</li> <li><input type="checkbox"/> Oct 29 – Nov 4 Poll Worker Training Make-up Session § 3-1-46(c)</li> <li><input type="checkbox"/> Oct 29 – Nov 5 Receive Requests for Emergency Absentee Ballot (until Noon on Election Day) § 3-3-1(c)(2), 3-3-5c(d)</li> <li><input type="checkbox"/> Oct 30 (D) Deadline for Absentee by Mail Application § 3-3-5(b)(1)</li> <li><input type="checkbox"/> Oct 31 (D) Write-In Candidate Filing Deadline in Case of Death or Disqualification of Candidate § 3-6-4a(c)(2)</li> <li><input type="checkbox"/> Nov 4 (D) Deadline for Hand-Delivered Absentees § 3-3-5(k)</li> <li><input type="checkbox"/> Nov 4 (D) Election Commissioners Receive/Pick Up Supplies § 3-1-24, 3-4A-13(f)</li> <li><input type="checkbox"/> Nov 4 Special Delivery of Election Supplies (if needed) § 3-1-25</li> <li><input type="checkbox"/> Nov 5 <b>GENERAL ELECTION DAY</b><br/>Polls Open 6:30 am – 7:30 pm § 3-1-31</li> <li><input type="checkbox"/> Nov 5 (by 7:30pm) Absentee Ballots Received Electronically § 3-3-5(i)</li> <li><input type="checkbox"/> Nov 5 Post <i>Summary</i> Results (<i>not</i> precinct detail) § 3-4A-27(e)</li> <li><input type="checkbox"/> Nov 6 Absentee Ballots <i>without</i> Postmark Accepted § 3-3-5</li> <li><input type="checkbox"/> Nov 12 Absentee Ballots Postmarked by Election Day Accepted (before Canvass Convenes) § 3-3-5(g)(2), 3-5-17</li> <li><input type="checkbox"/> Nov 12 <b>CANVASS</b> Returns &amp; <u>declare</u> results § 3-5-17, 3-6-9</li> <li><input type="checkbox"/> Nov 14* Certify results § 3-5-17, 3-6-9, 3-6-10 (*48 hours after <u>Declaring</u> if no Recount is Requested)</li> <li><input type="checkbox"/> Dec 5 (D) Transmit Certificates of Results to SOS § 3-6-11</li> </ul> |
|---|---|

(D) DEADLINE (S) SUGGESTED

Please Email all ballot correspondence to **ES&S** (no faxes)

- 2025**
- Jan 1 – 9 4<sup>th</sup> Quarter Report § 3-8-5, CSR 146-3-8
  - Jan 10 (S) Enjoy the “off election year” ☺
  - Jan 24 (D) Voter History Records Entered into SVRS § 3-2-18(e)

**(S) SUGGESTED BALLOT APPROVAL GUIDELINES FOR TIMELY DELIVERY**

**BALLOTS SHOULD BE APPROVED** Within 5 Days of Initial Receipt  
**CORRECTIONS SHOULD BE APPROVED** Within 3 Days of Receipt

**\*COMPUTATION OF TIME**

“If any applicable provision of this code or any legislative rule or other administrative rule or regulation ... designates a particular date on, before or after which an act, event, default or omission is required or allowed to occur, and if the particular date designated falls on a Saturday, Sunday, legal holiday or designated day off, then the date on which the act, event, default or omission is required or allowed to occur is the next day that is not a Saturday, Sunday, legal holiday or designated day off.” (§2-2-1(e))

“When a proceeding is directed to take place or any act to be done on any particular day of the month or within any period of time prescribed or allowed ... if that day or the last day falls on a Saturday, Sunday, legal holiday ... the next day that is not a Saturday, Sunday, legal holiday ... shall be deemed to be the one intended ...” §2-2-2(a)

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